



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

SGOD-2025-073

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, CID/OIC, SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

SUBJECT: **QUALIFIED AND AUTHORIZED PERSONNEL FROM THE SCHOOLS DIVISION OF MARINDUQUE TO PARTICIPATE IN THE FY 2025 LINANG E-LEARNING COURSES: EXTERNAL LEARNING AND DEVELOPMENT INTERVENTIONS (ELDIS)**

DATE: June 26, 2025

1. Relative to Memorandum SGOD-2025-068 titled "Call for Applications for the FY 2025 Linang e-Learning Courses: External Learning and Development Interventions (ELDI) for DepEd Non-Teaching Personnel," this Office through the School Governance and Operations Division – Human Resource Development Section, under Program Creating Tomorrow's Schools Today: SGOD 360° and Project Quality HRD – TALINO (Training And Learning Initiatives for Non-teaching and teaching personnel), announces the **qualified and authorized personnel from the Schools Division of Marinduque to participate in the FY 2025 LINANG e-Learning: External Learning and Development Interventions (ELDIS)** from June 30, 2025 onwards.

2. All qualified and authorized personnel are listed in *Enclosure 1: List of Authorized SDO Marinduque Employees to Participate in ELDIs*. **They are required to download the Authority to Participate and accomplish the Service Obligation Form, both downloadable from the SDO Marinduque Scholarship Portal through bit.ly/LINANG2025Mdq.**

3. **Once accomplished and saved in .pdf format, they shall submit the said forms through tinyurl.com/2025ELearningPreReg on or before June 30, 2025 5:00PM.** Please be advised that the Human Resource Development Committee in the Central Office will still evaluate the authorized personnel's eligibility to the said course.



Address: T. Roque St., Malusak, Boac, Marinduque
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Website: <https://depedmarinduque.com>

4. The BHROD-HRDD shall notify, through the official DepEd email address, those who have been accepted and have secured slots to each of the courses. This notification e-mail shall include further details of the specific course, deadline for confirmation of participation, and additional documentary requirements, if necessary.
5. This Office also reiterates that confirmed participants are advised to dedicate a maximum of two (2) working hours per day and/or during non-working hours for the chosen course to manage work and learning. No additional payment shall be given for accessing the courses beyond regular work hours.
6. For clarifications, please contact Mr. Kyle David V. Atienza, Senior Education Program Specialist – Human Resource Development Section, through kyledavid.atienza@deped.gov.ph.
7. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/SGOD-HRDS-KDA



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**LIST OF AUTHORIZED SDO MARINDUQUE EMPLOYEES
TO PARTICIPATE IN ELDIs**

NAME OF EMPLOYEE	POSITION/ DESIGNATION	PREFERRED ELDI
1. Brual, Josefina P.	Project Development Officer I	Advanced Technical Competencies for Education Professionals: Program Management and Development
2. Palatino, Glaiza T.	Project Development Officer I	Advanced Technical Competencies for Education Professionals: Program Management and Development
3. Bunag, Annabell Q.	Administrative Assistant II	Strategic Financial Management: Optimizing Public Funds and Resources - Financial Management
4. Pedernal. Enrica R.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
5. Roldan, Dianne Jane M.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
6. De Castro, Angelica R.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
7. Luarca, Marisol O.	Planning Officer III	Data Integrity: Enhancing Data and Records Management for Government Professional
8. Labaguis, Glen Mark J.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
9. Labayna, Jesse M.	Clerk I	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
10. Balanza, Nathalie L.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
11. Historillo, Rose Ann O.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
12. Labayna, Sherly M.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
13. Orilla, Hensly S.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
14. Llana, Luzviminda	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
15. Ingco, Almira C.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels

16. Mercene, Melody P.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
17. Jinang, Arven M.	Clerk I	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
18. De Silva, Jefrelle F.	Administrative Aide VI	Data Integrity: Enhancing Data and Records Management for Government Professionals
19. Meron, Jinky L.	Administrative Officer IV	Data Integrity: Enhancing Data and Records Management for Government Professionals
20. Gozon, Diana O.	Administrative Assistant II	Data Integrity: Enhancing Data and Records Management for Government Professionals
21. Pabilane, Lara Mae L.	Administrative Assistant II	Data Integrity: Enhancing Data and Records Management for Government Professionals
22. Jarlego, Marites B.	Administrative Officer II	Data Integrity: Enhancing Data and Records Management for Government Professional
23. Lumalang, Mitzi Gay S.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
24. Tan, Ruby M.	Administrative Officer IV	Strategic Governance: Shaping Policies for Impactful Outcomes - Policy and Strategic Planning
25. Fellizar, Julius Allen L.	Administrative Officer II	Gender and Development: Principles, Practices, and Mainstreaming in the Workplace
26. Amoyan, Alexander J.	Administrative Assistant III	Strategic Financial Management: Optimizing Public Funds and Resources
27. Madurog, Donnabelle L.	Administrative Assistant III	Strategic Financial Management: Optimizing Public Funds and Resources
28. San Diego, Andro Nikko N.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
29. Reyes, Maria Franz Ascension L.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
30. Robles, Collen Murphy P.	Administrative Assistant III	Gender and Development: Principles, Practices, and Mainstreaming in the Workplace
31. Rosales, Marieta Q.	Administrative Assistant II	Strategic Financial Management: Optimizing Public Funds and Resources
32. Gripo, Maria Asuncion N.	Administrative Assistant II	Strategic Financial Management: Optimizing Public Funds and Resources

33. Cruzado, Nhel J.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
34. Masbate, Lady Ann M.	Administrative Assistant II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
35. Pedrigal, Jolly R.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
36. Cudiamat, Joeliza Queenie S.	Administrative Assistant II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
37. Villavicencio, Erica F.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
38. Reanzares, Diah Zairel Z.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
39. Manlisis, Maria Rhiza S.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
40. Umali, Arrianne R.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
41. Linga, Abner T.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
42. Valenzuela, Ian S.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
43. Fatalla, Princess L.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
44. Fidelino, Leonil M.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
45. Reanzares, Paula Bianca F.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
46. Loto, Clarisse S.	Contract Of Service	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
47. Mantaring, Elayzah R.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
48. Mirones, Sheila Grace M.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
49. Mansalapus, Rizelle Ann M.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources

50. Morales, Cherry Lou G.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
51. Del Mundo, Christel Diane H.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
52. Jasmin, Jane Carla F.	Administrative Officer II	Strategic Governance: Shaping Policies for Impactful Outcomes - Policy and Strategic Planning
53. Lozano, Jephthah S.	Administrative Assistant II	Strategic Financial Management: Optimizing Public Funds and Resources
54. Lozano, Concepcion M.	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
55. Lazo, Jayson Z.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
56. Portela, May Ann Q.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
57. De Castro, Marianne M.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
58. Decena, Robina R.	Administrative Officer II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
59. Manzo, Marieta	Administrative Officer II	Strategic Financial Management: Optimizing Public Funds and Resources
60. Palaspas, Keren Gayle L.	Administrative Assistant II	Data Integrity: Enhancing Data and Records Management for Government Professionals
61. Laylay, Noemi P.	Contract Of Service	Data Integrity: Enhancing Data and Records Management for Government Professionals
62. Membrebe, Queza Rina Q.	Dentist II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
63. Raza, Joy Eltona N.	Nurse II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
64. Ebor, Ma. Concordia M.	Nurse II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
65. Lineses, Diana M.	Administrative Assistant III	Strategic Governance: Shaping Policies for Impactful Outcomes - Policy and Strategic Planning
66. Madronio, Jessarene R.	Administrative Aide VI	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels

67. Puente, Valentino R.	Administrative Assistant II	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
68. Inding, Christine M.	Administrative Assistant III	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels
69. Dela Cruz, Kristel L.	Administrative Assistant I	Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels